

**October 11, 2012**

The Freedom Area School Board held their Regular Board Meeting on October 11, 2012, in the Middle School Library. President Kathleen Schlegel called the Business Meeting to order at 7:15 pm EST, following executive session.

**Board Members Present:**

Lorraine Rocco  
Scott Challis  
Bobbie Jo Elmer  
Barbara Heyman  
Mary Ann Petcovic  
Kathleen Schlegel  
Dennis Sharpless

**Board Members Absent:**

Harry Gilarno  
Mike Tibolet

**School Staff Present:**

Dr. Jeffrey Fuller, Superintendent  
Noriene Plate, Business Manager  
Richard Edder, Principal, Big Knob/Conway Elementary  
Gary Mortimer, Building & Grounds Director

**Solicitor:**

Matt Hoffman, Esq.

Guests: Amanda Hryckowian, Student Newspaper Reporter; Dan Engen, Principal, and Ashley Smock of VEBH Architects; Lori McEwen, Lovi Rd, New Sewickley Township

Executive session      Motion by Challis, seconded by Sharpless, for the Board to go into executive session at 6:50 pm to discuss the following:

➤ Personnel Matters

Roll Call Vote      Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel.  
Motion carried – 7 Yeas

Adjourn Executive Session      Motion by Heyman, seconded by Petcovic, to adjourn executive session at 7:15 pm EST.

Roll Call Vote      Yea Votes – Sharpless, Elmer, Heyman, Rocco, Challis, Petcovic, and Schlegel.  
Motion carried – 7 Yeas

Minutes      Motion by Heyman, seconded by Petcovic, to approve the following Minutes:  
                                Agenda Meeting                          September 6, 2012  
                                Regular Board Meeting                  September 13, 2012

Roll Call Vote      Yea Votes – Sharpless, Heyman, Elmer, Rocco, Challis, Petcovic, and Schlegel.  
Motion carried – 7 Yeas

Bills      Motion by Petcovic, seconded by Heyman, to approve the second check run for payment of bills for the month of September 2012, in the amount of \$369,544.47. **Copy of the bills is in each Board Member's packet and copy attached to the minutes in the minute book.**

Roll Call Vote      Yea Votes – Sharpless, Heyman, Rocco, Elmer, Challis, Petcovic, and Schlegel.  
Motion carried – 7 Yeas

Bills      Motion by Heyman, seconded by Petcovic, to approve the first check run for payment of bills for the month of October 2012, in the amount of \$ 721,519.69. **Copy of the bills is in each Board Member's packet and copy attached to the minutes in the minute book.**

Roll Call Vote      Yea Votes – Sharpless, Elmer, Heyman, Rocco, Challis, Petcovic, and Schlegel.  
Motion carried – 7 Yeas

Food Service Report Motion by Heyman, seconded by Petcovic, to approve the September 2012 Food Service Report. **Copy of the report is in each Board Member’s packet and copy attached to the minutes in the minute book.**

Roll Call Vote Yea Votes – Sharpless, Elmer, Heyman, Rocco, Petcovic, Challis, and Schlegel. Motion carried – 7 Yeas

Treasurer’s Report Motion by Heyman, seconded by Petcovic, to approve the September 2012 Treasurer’s Report. **Copy of the Treasurers’ report is in each Board Member’s packet and copy attached to the minutes in the minute book.**

	<u>September 2012</u>
Money Market, Huntington Bank	\$ 1,592,530.34
General Fund, Huntington Bank	\$ 13,398.16
Payroll, Huntington Bank	\$ 8,920.20
PA Treasury Invest	\$ 264,683.74
Premier Savings – Huntington	\$ 6,678,512.31
PSDLAF – Regular Account	\$ 3,090.27
PSDLAF Max - General Fund	\$ 28,188.23
Huntington – Capital Improvement	\$ 46,708.72
Student Activity Account	\$ 48,479.28
Huntington – Bodkin Scholarship	\$ 256,305.89
PA Treasury-Invest Capital Projects	\$ 1,192,199.63
PSDLAF CD - Capital Projects	\$ 3,346,000.00
PSDLAF Max – Capital Projects	\$ 291,462.72
PSDLAF CD - General Fund	\$ 2,470,000.00

Roll Call Vote Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 7 Yeas

**COMMUNICATIONS:**

Donation Motion by Heyman, seconded by Petcovic, to approve donation of twenty (20) \$50 Gift Cards, Plus a “Goodie Bag” of Items, from Walmart (Cranberry Township Store) to be utilized by the Big Knob Elementary Teachers.

Roll Call Vote Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 7 Yeas

Donation Motion by Heyman, seconded by Petcovic, to approve a donation of \$500 in Gift Certificates from Target (Cranberry Township Store) for purchase of books for the Conway Elementary Library.

Roll Call Vote Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 7 Yeas

Invitation:

- Freedom Area High School National Honor Society Annual Induction Ceremony, Wednesday, November 7, 7:00 P.M., High School Auditorium Informational

Other:

- November 2012 Board Meetings to be held on November 1 and November 8;  
December 2012 Reorganization and Board Meetings to be held on December 6

Use of School Facilities (Schedule According to Policy):

1. Freedom Boys’ High School Soccer Boosters, High School Cafeteria, 8/13 thru 8/17, Soccer Camp Dinner
2. Conway Elementary PTA, Middle School Auditorium, Wednesdays, 1/30 thru 3/20, Talent Show Practices and Show
3. Freedom Middle School PTSA, Middle School Student Center, 11/2, 5<sup>th</sup> thru 8<sup>th</sup> Grade Harvest Dance
4. Middle School Student Government, Middle School Student Center, 12/14, Grades 7 & 8 Holiday Hop Dance
5. CDI-Beaver County Head Start, Middle School Family/Consumer Science Room, 10/18, 11/15, 12/13, 1/24, 2/21, 3/21, 4/25, 5/23, Parent Meeting/Family Day
6. Big Knob Elementary PTA, Big Knob Elementary Mudroom, 10/2, Market Day

- Pick Up
7. Conway Elementary/Big Knob Elementary, Middle School Auditorium, Music Room/Upper Hallway Classrooms, 12/20, 4<sup>th</sup> Grade Holiday Concert
  8. Freedom High School Health Career Club, High School Auditorium, 12/19, Blood Drive
  9. Freedom Youth Wrestling, Middle School Student Center, Tuesdays thru Thursdays, November thru March, Wrestling Practice
  10. Freedom Youth Wrestling, High School Gym, 2/2 and 2/3, 2/9 and 2/10, Wrestling Tournament
  11. Conway Elementary PTA, Conway Elementary Multi-Purpose Room, 10/17, Father/Son Night
  12. Class of 2014, Football Stadium, 11/6 (Rain Dates of 11/7 or 11/8), Powder Puff Football Games
  13. Freedom Wrestleretts, High School Cafeteria, 10/22 thru 10/25, Wrestlerette Tryouts
  14. Freedom Wrestleretts, High School Room with Mats, Tuesdays and Thursdays, 10/30 thru 12/20 and 1/2 thru 2/7, Practices
  15. Freedom Girls Volley Ball, High School Cafeteria, 10/18, Banquet
  16. Freedom Band Boosters, High School Hallways and Cafeteria, 11/9 (Set Up) and 11/10, Annual Garage/Rummage Sale
  17. Freedom High School Drama Club, High School Auditorium, 10/10, Kick-Off Movie Night

#### Bomb Threat

Dr. Jeffrey Fuller read a statement to the Public regarding actions taken by the school district as a result of a bomb threat received on October 10, 2012, at the Freedom Area School District Sr. High School. **Copy of the statement is attached to the minutes in the minute book.**

#### ENCLOSURES:

- A. Beaver County/Freedom Enrollment Data and Trends (Superintendent's Report – Item B.):
  1. 2012-2013 Composite Third Day Enrollments for Public Schools, Total 22,455
  2. 42 Year History of Third Day Enrollment 1971-1972 thru 2012-2013, From 48,536 to 22,455 (Freedom Area School District From 3,097 to 1,481)
  3. County-Wide Summary by Grade Levels, 1993-1994 to 2012-2013
  4. Charter School Third Day Enrollments by District and Grade Level, 2004-2005 to 2012-2013, From 344 to 1,176 (Freedom Area School District From 14 to 63)
  4. 2012-2013 Total Third Day Student Enrollments for All Charter Schools for Beaver County School Districts – Total 1,176
  5. 2012-2013 Summary of Charter School Enrollments by Grade Level and by District
  7. History of Local Charter School Growth
  8. 2012-2013 Home Schoolers by Grade Level and School District
  9. Ten, Twenty and Thirty Year Third Day Enrollment Data Analysis
- B. Resolution Allocating Fund Balance Between Committed, Assign and Unassigned Funds as Required by GASB 54 (Finance – Item A.)
- C. Resolution Appointing the Freedom Area School District Business Manager, Currently Noriene Plate, as the District's authorized representative with Berkheimer (Finance – Item B.)
- D. Revised 2011-2012 Budget (Finance – Item C.)
- E. List of Student Activity Account Signatures for Students and Activity Sponsors (Extra-Curricular – Item E.)
- F. In/Out Migration Report as of September 2012 – 1,472 (-9 from Third Day Enrollment)
- G. Free/Reduced Lunch Report as of October 9, 2012 – District at 39.08%
- H. Cyber/Charter School Enrollment as of October 8, 2012 - Current Projected Annual Cost for 2012-2013 School Year \$721,128.70; 56 Cyber/Charter Students, 22 Brick and Mortar Students – Total No. of Students - 78
- I. Beaver County Times Article – Cyber/Charter Enrollment Hits 1,000 in Beaver County
- J. BVIU School Board Notes for September 26, 2012 Meeting

**PUBLIC/COMMUNITY RELATIONS:**

Parent Lori McEwen, New Sewickley Township, expressed her opinion regarding the bomb threat and the management of the District during this time.

**SUPERINTENDENT'S REPORT:**

Release Time	Motion by Challis, seconded by Petcovic, to approve Release Time, According to Policy, for Superintendent to attend Math & Science Collaborative: 1. Fall 2012 Network Connections, Thursday, October 25, 8:00 A.M. – 3:30 P.M., Carnegie Science Center-Pittsburgh, Cost Mileage 2. 2012-2013 Steering Council Meetings, February 21 and May 16, 3:30 P.M. – 6:30 P.M., IU3-Homestead, Cost Mileage
Roll Call Vote	Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 7 Yeas
Enrollment Data	Dr. Jeffrey Fuller, Superintendent, discussed District/County Enrollment Data and Trends ( <b>Enclosures</b> )
Advisory Committee	Motion by Challis, seconded by Rocco, to approve appointment of Eugene Caputo and Cynthia Matthews to serve as Freedom Representatives to the Beaver County Career & Technology Center's Citizens Advisory Committee (Term Expires December 31, 2015).
Roll Call Vote	Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 7 Yeas

**FINANCE:**

Resolution	Motion by Heyman, seconded by Challis, to approve Resolution allocating fund balance between Committed, Assign and Unassigned Funds as required by GASB 54 (Administrative Report) (Signatures Required)
Roll Call Vote	Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 7 Yeas
Resolution	Motion by Challis, seconded by Heyman, to approve Resolution appointing the Freedom Area School District Business Manager, currently Business Manager Noriene Plate, as the District's Authorized Representative with Berkheimer (Administrative Report) (Signatures Required) .
Roll Call Vote	Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 7 Yeas
Revised 2011/12 Budget	Motion by Heyman, seconded by Challis, to approve Revised 2011-2012 Budget (Administrative Report) ( <b>Enclosure w/Transfer Listing</b> ).
Roll Call Vote	Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 7 Yeas
Updated CD Reports	Motion by Heyman, seconded by Challis, to approve Updated July 2012 and August 2012 CD Reports (Part of Monthly Treasurer's Report) (Administrative Report).
Roll Call Vote	Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 7 Yeas
Addendum	Motion by Heyman, seconded by Challis, to approve addendum to employment contract (2012 thru 2016) for Noriene Plate, Business Manager, to include Qualified High Deductible Health Plan (Signatures Required). <b>Copy attached to the minutes in the minute book.</b>
Roll Call Vote	Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 7 Yeas

Note in Minutes:

- Updated Signature Cards (Signatures Required)
- Beaver County School Health Insurance Consortium Report for August 2012

**EDUCATION:**

- Released Time Motion by Petcovic, seconded by Heyman, to approve released time according to act 48:  
**PROFESSIONAL DEVELOPMENT :**  
1. Other:  
A. Confirm: Penn Literacy Network Sessions, October 11, November 15, January 22, February 19, March 26, Mohawk High School, Cost Substitute Plus Mileage:  
i. Darlene Corris, Middle School Principal  
ii. Ron Kelm, Middle School Literacy Coach  
iii. Natalie Giebel, Middle School 7<sup>th</sup> Grade Teacher  
iv. Cindy Zeigler, Middle School 6<sup>th</sup> Grade Teacher
- Roll Call Vote Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel.  
Motion carried – 7 Yeas
- Substitutes Motion by Petcovic, seconded by Heyman, to approve the following as day-to-day Substitute Teachers:  
1. Robert Boord (Clearances on File)  
2. Lindsey Errett (Pending Receipt of Act 34 Clearance)  
3. Brittany Grabski (Clearances on File)
- Roll Call Vote Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel.  
Motion carried – 7 Yeas
- Long Term Sub Motion by Petcovic, seconded by Heyman, to approve Michelle Koutsourais as long-term substitute teacher for Colleen Tyler, Big Knob Elementary 3<sup>rd</sup> Grade Teacher, retroactive to October 5, 2012 thru approximately January 2, 2013 (Clearances on File)
- Roll Call Vote Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel.  
Motion carried – 7 Yeas
- Unpaid Days Motion by Petcovic, seconded by Heyman, to approve request from Stephanie Hill, Big Knob Elementary 3rd Grade Teacher, for three unpaid days – October 17 thru October 19, 2012 - According to Policy No. 439.
- Roll Call Vote Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel.  
Motion carried – 7 Yeas
- DECA Competition Motion by Petcovic, seconded by Heyman, to approve request from Beth Majors, High School Marketing Teacher, and approximately 15 High School Students, to compete at the following 2012-2013 DECA Competitions:  
1. District Competition, December 5, Moon Township – Cost \$800  
2. State Competition, February 27 thru March 1, Hershey – No Cost to District  
3. National Level (If Anyone Places), Anaheim, California – No Cost to District
- Roll Call Vote Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel.  
Motion carried – 7 Yeas
- Agreement Motion by Petcovic, seconded by Heyman, to approve Agreement with Lifesteps for 2012-2013 School Year for Speech Therapy Services, Cost \$70 Per Hour
- Roll Call Vote Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel.  
Motion carried – 7 Yeas

**OPERATIONS:**

- Skywatch Weather Center Motion by Challis, seconded by Rocco, to approve a Three Year Agreement (2012-2015) with Skywatch Weather Center to provide winter storm warning services, Cost \$525 Per Year.

Roll Call Vote	Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 7 Yeas
Resolution	Motion by Challis, seconded by Rocco, to approve Resolution for District participation in the BVIU 2013-2014 Joint Purchasing Program, Cost \$600 (Signatures Required).
Roll Call Vote	Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 7 Yeas
Blood Drive	Motion by Challis, seconded by Rocco, to approve annual request from High School Health Career Club to Sponsor Red Cross Blood Drive, Wednesday, December 19, High School Auditorium, 8:30 A.M. to 6:00 P.M. - Open to Faculty, Staff, Students 16 years and older, and members of the Community (Administrative Report) .
Roll Call Vote	Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 7 Yeas
Maintenance Employee	Motion by Challis, seconded by Rocco, to approve Craig Zeigler as Full-Time Head Maintenance Employee effective October 12, 2012 - Salary \$20.44 Per Hour (Clearances on File, Pending receipt of New Employee Drug Screening).
Roll Call Vote	Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 7 Yeas
Employment Agreement	Motion by Challis, seconded by Rocco, to approve Employment Agreement for Gary Mortimer, Director of Buildings & Grounds, effective October 5, 2012 thru October 4, 2016 (Signatures Required) .
Roll Call Vote	Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 7 Yeas
Release Time	Motion by Challis, seconded by Rocco, to approve Release Time, According to Policy, for Dawn Fronius, Food Service Director, to attend required class offered by PDE on a new system being used for verification and certification of menus required by USDA, Monday, October 22, Hampton Inn-Greensburg, Cost Mileage Plus Tolls.
Roll Call Vote	Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 7 Yeas
Monthly Report	Gary Mortimer, Director, Buildings & Grounds provided the following monthly report: <ul style="list-style-type: none"> <li>• <u>Big Knob</u> - The chlorine injection system was improved per DEP recommendation. Cost to the District for the domestic water improvements were little over \$4,700.</li> <li>• <u>Conway</u> – Repairs were made to two areas of the roof</li> <li>• <u>Middle School</u> – Generator estimate received in the amount of \$4,800. The week of October 16<sup>th</sup> repairs will be completed; Drainage work for downspouts started on 8<sup>th</sup> Avenue side.</li> <li>• <u>High School</u> - Replacement exhaust fan motor on roof; Main communication board for the HVAC system was replaced due to failure, resulting in loss of heat to the high school; make up air unit B needs an actuator with a new relay (ordered).</li> <li>• <u>Stadium</u> – Replacement of field mike and input wire from field to press box; Installation of four electrical circuits to provide power for the chili cook-off.</li> <li>• <u>District Vehicle</u> – Estimates to repair lower end of motor on district e-150 cargo van are \$4,200. Electrical short in chassis and a transmission shutter babied for almost a year.</li> </ul>

Note in Minutes:

- Detailed List of Computer CPU's to be Disposed

**EXTRA-CURRICULAR:**

Gymnastics	Motion by Challis, seconded by Rocco, to approve Megan Scott, Freshman Student, to compete in WPIAL Gymnastics as an Independent through Terri Gazda, Monaca Turners Head Gymnastics Coach (No Cost to District)
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- Roll Call Vote      Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel.  
Motion carried – 7 Yeas
- Agreement            Motion by Challis, seconded by Rocco, to approve Athletic Trainer Support Agreement for 2012-2013 with Greater Pittsburgh Physical Therapy & Sports Medicine (No Cost to District) (Signatures Required).
- Roll Call Vote      Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel.  
Motion carried – 7 Yeas
- Coaches             Motion by Challis, seconded by Rocco, to approve the following Coaches:
1. Bill Layton, Head Varsity Swim Coach, Salary \$2,900 (Pending receipt of updated Clearances)
  2. James Martz, Assistant Varsity Wrestling Coach, Salary \$2,700 (Clearances on File)
  3. Isaac Dixon, 8<sup>th</sup> Grade Boys' Basketball Coach, Salary \$1,800 (Clearances on File)
  4. Vince Wolf, Volunteer 8<sup>th</sup> Grade Boys' Basketball Coach (Pending receipt of Acts 34 and 151 Clearances)
  5. Tina Boyd, Assistant Varsity Girls' Basketball Coach, Salary \$2,050 (Clearances on File)
  6. Nathan Langelli, Assistant Varsity Boys' Basketball Coach, Salary \$1,850 (Clearances on File)
  7. Ben McFee, Volunteer Varsity Boys' Basketball Coach (Pending Receipt of Acts 34 and 151 Clearances)
  8. Cody Morgan, Volunteer Varsity Boys' Basketball Coach (Pending Receipt of Acts 34 and 151 Clearances)
  9. Tyler Cathcart, Assistant Jr. High Wrestling Coach, Salary \$1,800 (Clearances on File)
- Roll Call Vote      Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel.  
Motion carried – 7 Yeas
- Ski trip              Motion by Challis, seconded by Rocco, to approve request from High School Ski Club Sponsors Kristen Milanovich and Andrea Niedbala for students, plus one male staff member, to take an overnight Ski Trip to Holiday Valley in Ellicottville, New York, leaving on Friday (Act 80 Day, dismissal 12:40 P.M.), January 25, and returning Saturday, January 26 (No Cost to District)
- Roll Call Vote      Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel.  
Motion carried – 7 Yeas
- Signatures          Motion by Challis, seconded by Rocco, to approve list of Student Activity Account Signatures for Students and Activity Sponsors (Enclosure)
- Roll Call Vote      Yea Votes – Elmer, Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel.  
Motion carried – 7 Yeas
- Note in Minutes:
- Request from WPIAL for Athletic Director John Rosa to be a Mentor Athletic Director for Mitch Yanyanin, New Athletic Director at Quigley High School (No Cost to District)
- Presentation:      Dan Engen, Principal, and Ashley Smock, from VEBH Architects, provided schematics of three possible options for the district to consider for renovations/new construction for the Freedom Area School District to include consolidation of buildings, moving grade levels to other buildings, and consolidating all to one campus. Also reviewed were sewer lines and water concerns, mine locations under the middle school and high school campus and conditions of our buildings. Following the presentation, it was determined that the Board would tour all district buildings in order to determine most critical concerns at this time.
- Adjourn             Motion by Heyman, seconded by Challis, to adjourn. All members voting Yea. – 7 Yeas. Adjourned at 8:50 p.m., E.S.T.
- Submitted by:  
Lorraine Rocco, Board Secretary